

Leadership: Creating Teams at The OneStop

A One or Two Day Workshop



We are only limited by our visions

P.E.Clayton and Associates, Inc.

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Learn how to have all of the diverse organizations at your One Stop become a team, work together and have the same goals

Even organizations that report some where else in the state and have their own refrigerators and coffee pots in your One Stop. Learn how you can take diverse groups and bring them together under one roof.

Leadership: Creating Teams At The OneStop

Participants Will Learn:

- How to evaluate the environment of your one stop to see if teams can be created and grow.
- How to change the DNA of your One Stop so that you can have team growth.
- What a team is and how to cultivate it.
- The difference between a manager and a leader and how to be a leader in your office.
- Why people follow leaders but just respond to supervisors.
- Why putting a diverse group under one roof does not create a team and how to change that in your one stop.
- What brings people together and how to create it in your onestop.
- Why most teams fail and how to prevent it in your agency.
- Why competition is good but in-house competition is not.
- What your vision and mission statement have to do with the team's motivation and how to create a relevant one for your staff.
- The five qualities of a good working team and how to create them in your office.
- Learn the secrets of excellent leadership and how to get your staff to buy in to your message.
- Team leadership and the importance of goals.
- Techniques for training the inner workings of a team.
- How to teach people their importance in the team.
- Improving interpersonal relationships between team members in order to make your agency run smoothly.
- How the importance of outside awards can create a solid and committed team.
- How to define goals/objectives for success to keep your team motivated.
- How to sort out roles/responsibilities/accountabilities so that everyone knows their contribution to the team.

This is a fast paced class with lots of humor and activities.

Leadership: Creating Teams

What You Will Get with this Workshop

1. Each Participant receives a certificate of completion
2. Free consultation for up to a year by our toll free number or by E Mail with the trainer.
3. Free weekly newsletter with tips on working with Customers and Staff.
4. Free Access to thousands of other professionals for information about their issues and answers.

Equipment/Room Arrangement

Most of the Equipment will be supplied by the vendor. We will need a flip chart
The room should be set up theater or classroom style.

P.E. Clayton and Associates

P.E. Clayton and Associates

Since 1983

P.E. Clayton and Associates (PECA) is a national motivational corporation that has trained more than 100,000 people in forty five states. PECA has worked with teachers, counselors, job developers, welfare practitioners and the economically disadvantaged to help them achieve success in their jobs and their lives. PECA shows people how to take responsibility for themselves while gaining more control over their lives. PECA teaches employment counselors how to motivate themselves and their clients and how to turn excuses into energy and purpose. The firm teaches job seekers how to overcome personal and situational obstacles and to reverse limiting negative feelings and attitudes into positive forces in their lives.

The company was founded by Paul E. Clayton in 1983. Paul is a former teacher and director of the Camden County (NJ) JTPA Employment and Training Center. He is currently the president of P.E. Clayton and Associates.

About the Trainer

Paul E. Clayton

Paul E. Clayton is known nationally for his work in motivation with job training professionals. He received his bachelors degree in Philosophy and English from Mt. St. Paul College, Waukesha, WI. He has done graduate work at St. Mary's University in Baltimore, MD. Paul spent nine years teaching secondary school English in NJ.

Mr. Clayton developed and headed the Job Search Program at the Employment and Training Center, Camden County, NJ. He later became Executive Director of the PIC of Camden County. Mr. Clayton has been lauded for his non-traditional approach to job search and motivation of the unemployed. Paul has trained over 8000 teachers, counselors and over 100,000 clients in the last 12 years. He has lectured in over forty-five states. Paul has just completed his book, Developing the Power Within. He is presently working on his new book The Mind As A Computer

Mr. Clayton espouses the idea that skills training is not the best way to help people get jobs. He believes that we in the training area must work to change attitudes before we can reap the benefits of skills training or job search. His workshops are fun and informational.